

REVIVAL PREPARATION TEAMS AND RESPONSIBILITIES

Pastor/General Team Leader

YOUR ASSIGNMENT: Provide overall guidance to the revival preparation. Review weekly with your Revival Preparation Team leaders regarding how each team is progressing with their assignments, and encourage them to stay focused on the revival event. Hold all Revival Preparation Team leaders accountable to the tasks in which they are assigned.

Example Countdown Calendar

Training Day: Eight weeks before the revival event	Date: _____
<ul style="list-style-type: none"> ➔ Pre-enlist Revival Preparation Team Leaders. (RPTL) ➔ Schedule a 30-minute training session with each individual team leader. If possible, conduct this training on a Saturday with 30-minute intervals for training. For example: Begin at 9:00 A.M. with one team leader, and 9:30 A.M. with the next, et cetera. Provide Revival Preparation Team Leaders a copy of the team’s responsibilities and countdown calendar. ➔ Provide copies of Revival Team Report (see page 34 of this manual). ➔ Call and schedule make-up training for any team leader who was absent from training. ➔ Establish your Revival Preparation Team. 	
Six weeks before the revival event	Date: _____
<ul style="list-style-type: none"> ➔ Contact the Revival Guest Team and secure biographical information/pictures and share further revival plans with them. ➔ Conduct Revival Preparation Team Leaders meeting and confirm that everyone is clear on his or her assignments. ➔ Collect Revival Team Reports and offer help where needed. ➔ Emphasize the importance of the revival event. ➔ Have a time of prayer for the revival preparations. 	

Five weeks before the revival event	Date: _____
<ul style="list-style-type: none"> ➤ Conduct Revival Preparation Team Leaders meeting and secure their progress reports. (Ask those not submitting their report to submit it the next day.) ➤ Have a time of prayer with RPTL for church leaders to experience real revival in their lives and in the life of the church. ➤ Prepare a letter to church members and prospects inviting them to attend the revival event. (See page 35 of this manual) 	
Four weeks before the revival event	Date: _____
<ul style="list-style-type: none"> ➤ Conduct Revival Preparation Team Leaders meeting and secure their progress reports. (Ask those not submitting their report to submit it the next day.) ➤ Mail prepared letter to church members and prospects. ➤ Assist any preparation team not making progress in its assigned tasks. Be sure that preparation is completed. ➤ Consider preaching a message on the power of prayer and encourage your prayer team and people to pray for revival. ➤ Have a time of prayer for the preaching and music evangelists. 	
Three weeks before the revival event	Date: _____
<ul style="list-style-type: none"> ➤ Conduct Revival Preparation Team Leaders meeting and secure their progress reports. (Ask those not submitting their report to submit it the next day.) ➤ Ensure enlistment of childcare workers for each revival service. ➤ Ensure all follow-up persons have attended counselor training. ➤ Participate in church-wide revival visitation. ➤ Pray for a harvest of souls. 	
Two weeks before the revival event	Date: _____
<ul style="list-style-type: none"> ➤ Conduct Revival preparation Team Leaders meeting and secure their progress reports. (Ask those not submitting their report to submit it the next day.) ➤ Continue church-wide visitation; in addition, send a handwritten postcard to every church member and prospect encouraging him or her to attend revival services _____ (date, time). ➤ Consider preaching a Sunday morning message on the need for the church to experience revival and reach lost people. ➤ Pray for God to honor and bless all the preparation work. 	

One week before the revival event

Date: _____

- ➔ Conduct Revival Preparation Team Leaders meeting and secure their progress reports. It is imperative that all RPTL attend this meeting.
- ➔ Ensure all special events and/or all other items are covered.
- ➔ Thank all the team leaders for their diligent work on preparation verbally and also appreciating them in writing is preferred and encouraged.
- ➔ Continue church-wide visitation; in addition call every church family and prospect, reminding them that the revival starts the _____ (date, time)
- ➔ Consider having an extra time of visitation on Saturday using "Operation Clean Sweep" to speak with Sunday School members who are not church members.
- ➔ Participate in a 24-hour or 12-hour prayer chain before the revival starts.

Additional Suggestions

- ➔ Set the tone for the revival with a positive can-do attitude. Since we have a big God, plan big, pray big, and believe that God will bless in a big way.
- ➔ Plan a four or five week preaching series on revival leading up to the event.
- ➔ Plan a quality celebration service the Sunday following the revival event with special music and a great message. In addition, conduct baptisms for those who made professions of faith.
- ➔ Write personal thank-you notes to your Revival Preparation Team leaders for their dedication and diligent work in preparing for the event. Place a thank-you in the bulletin to the team members for their invaluable assistance and to everyone for their participation in the event. Thank God for His blessings upon the event.